



5 stages of the DLI Training Journey

Student enquiry

1. Choose a course and apply for enrolment at DLITraining.edu.au/apply-now
2. Complete Learning, Literacy & Numeracy (LLN) test online.
3. Student to pay \$500 non-refundable pre-enrolment fee
4. Student to complete ID check and an online Introduction with a DLI Training Supervisor.
5. DLI Training Supervisor to complete signature and ID tasks online.

Enrolment

1. Maximum Student Fee quoted by DLI Training
2. Quotation accepted by Student.
3. Student to pay enrolment fee.
4. Student can proceed with Qualification through DLI Training Learner Management System online.

Support & Progression

1. Every Student is assigned a DLI Training trainer.
2. A Training Plan is created by the Trainer in conjunction with Employer/Supervisor and Student.
3. Student to complete any Recognition of Prior Learning (RPL max. 13 weeks).
4. Student Fee confirmed via funding body based on amended Training Plan (if applicable).
5. Option to proceed with payment plan or agreed instalments.

Training & Assessment

1. Student to study online on DLI TRAINING LMS (min. 3 hours/ week).
2. Student to perform Qualification related work on-site with Employer/Supervisor and record as Workplace Activities.
3. Employer/Supervisor verifies Third-Party Reports per unit.
4. Student is visited and assessed by Trainer on-site after completion of every 4-5 online units.
5. Gap Training by Trainer on-site or in class based on reviewed Training Plan (if required).
6. All Gap Training and Assessment is completed.

Completion

1. Revised Student Fee quoted by DLI Training based on Training conducted.
2. Student to accept final Student Fee.
3. Full payment of final Student Fee by Student (refund of fees if applicable).
4. DLI Training Compliance Team to review evidence of Assessment (Student may need to revise and resubmit non-compliant data assisted by Trainer).
5. Competency achieved based on Compliance Review.
6. Qualification issued by DLI Training .